



## Positions at

### Renaissance Moscow Monarch Centre Hotel

#### About the company

Renaissance Moscow Monarch Centre Hotel invites you to join our team of professionals! Now in the heart of business capital there is a place, where work makes you happy and every day brings you joy! Starting work with us, you will become a part of the world's famous Renaissance hotel brand, which is owned by Marriott International.

Our hotel is located at the crossing of the Third Ring Road and Leningradsky Avenue, within walking distance from Dinamo and Begovaya underground stations, which is very convenient for our employees. Free meals, medical insurance, training and development of our employees - this is only a part of the benefits we are offering to you. Modern architecture and superb design of hotel rooms, restaurants with fine cuisine, unique size and equipment of meeting and conference rooms, fitness center and of course, professional management team - that's all the Renaissance Moscow Monarch Centre hotel!

#### Reservations Manager

#### Position Summary

Start Date: ASAP

Duration: More than a year

- Manage and coordinate work of the Reservations department activities
- Responsible for administration of all reservation sales agents, including reviews
- Change sales strategy and rooms' inventory according to demand trends and prepare reports
- Verify all reservations and group room blocks are promptly entered and correctly coded and update all hotel information into the reservation system

#### Requirements

- Fluent Russian & English
- Experience in Reservations
- Higher education
- English: Good command in speaking, understanding, reading and writing
- Clear understanding of reservation process
- Ability to work under the pressure

#### Compensation

We offer a competitive salary, excellent benefits package and the professional advantages of an environment that supports your development and recognizes your achievements



## Waiter

### Position Summary

Start Date: ASAP

Duration: More than a year

- Customer service in compliance with international quality standards

### Requirements

- Fluent Russian & English
- Experience is not required, we are ready to train;
- Desire to study, responsibility, accuracy, ability to work in team;
- Pleasant appearance, sociability, vigor;
- Greet guests with a prompt, warm welcome;
- Provide helpful info about the offerings and deliver prompt, accurate and gracious guest service;
- Ensure guests are happy and satisfied, responding to requests with can-do courtesy.

### Compensation

We offer a competitive salary, excellent benefits package and the professional advantages of an environment that supports your development and recognizes your achievements

## Bartender

### Position Summary

Start Date: ASAP

Duration: More than a year

- Customer service in compliance with international quality standards

### Requirements

- Fluent Russian & English
- Experience is required;
- Give a fully informed of beverage and menu offerings, in anticipation of guest needs and to deliver highly attentive service;
- Ensure the bar and its equipment are clean and fully functional;
- Greet guests with a prompt, warm welcome;
- Ensure guests are happy and satisfied, responding to requests with can-do courtesy.



## Compensation

We offer a competitive salary, excellent benefits package and the professional advantages of an environment that supports your development and recognizes your achievements